

# Instructions to authors

## **Journal's scientific policy**

Journal *Issues in Ethnology and Anthropology* publishes papers from fields of anthropology, ethnology and related social sciences and humanities.

Journal *Issues in Ethnology and Anthropology* does not publish papers: that are entirely ethnographic (ethnographic data, historical sources and folklore writings); which lack scientific approach and exhibit purely essayistic character; with mythological or religious contents; that endorse racist, nationalist or other discriminatory concepts, or in any way include hate speech, personal reflections, or literary prose with no anthropological relevance.

Journal *Issues in Ethnology and Anthropology* publishes texts which haven't been published previously, or haven't yet been submitted for publishing anywhere else.

By submitting a text to *Issues in Ethnology and Anthropology*'s Editorial Board, the author is consent with his/her text being published in the journal.

In *Issues in Ethnology and Anthropology*, each paper's title and resume are published in English and French, or in Serbian and other foreign language.

Authors receive no payment for texts submitted or published in *Issues in Ethnology and Anthropology*.

## **Information regarding manuscript submission**

Manuscripts should be sent by e-mail only to the Editorial Board's e-address: [eap@f.bg.ac.rs](mailto:eap@f.bg.ac.rs) or [eapreserve@gmail.com](mailto:eapreserve@gmail.com)

When submitting their texts, the authors must also state their: name and surname, institutional affiliation, and e-mail address. If the text is co-authored, above data should be included for each of the authors.

Along with the paper itself, the authors must also submit abstract, key words, and summary. Authors writing in Serbian/Croatian/Bosnian are free to submit their texts in whichever alphabet they choose (Cyrillic or Latin), and the texts will be printed in the alphabet they were submitted in.

Manuscripts undergo proofreading and page proofs. Authors alter their texts in accordance with changes resulting from proofreading, and should send the corrected text no longer than 15 days after the proofread manuscript has been sent to them.

## Peer review

In first instance, Editor-in-Chief sends submitted manuscripts for an initial review to the Editorial Board so as to determine if the text complies with the journal's scientific policy.

Submitted manuscripts, approved by the Editorial Board, are then sent by Editor-in-Chief to referees for peer review.

Reviewers/referees are chosen based on their research and/or lecturing eminence and competence in the research area in which particular submitted papers belong to.

Reviews are confidential (anonymous peer reviews). The final decision about publishing is made by the Editorial Board.

## Manuscript's formats, categories and length

Manuscripts are sent in A4 paper size, with normal font Times New Roman 12, and line spacing 1,5. Footnotes should be typed with font Times New Roman 10, line spacing 1.

Manuscript can be structured by chapters and subchapters. Type of the title, chapters, subchapters, and everything else, besides instructions mentioned above, should not be formatted by authors – that will be done by the Editorial Board in accordance with the journal's formatting style.

References to the number of the project and its financiers (if the text is written as a part of a research project), acknowledgment notes, and similar commentaries, should be stated at the beginning of the text, with a non-numerical footnote with the star sign \*.

Paragraphs should be indented, and not separated by an empty line. Quotation marks are used for citations inside the text, and apostrophes for a citation within a citation. Quotations longer than two lines should be separated by empty lines in a separate segment. Tables, graphs, diagrams, pictures and illustrations should be precisely titled and numbered with accompanying explanation.

The Editorial Board reserves the right to determine page makeup and layout of texts and illustrations with regard to the journal's format.

Categories of articles and maximum length of manuscripts by number of characters with spaces: scientific paper, up to 70 000 characters; review paper, up to 45 000 characters; scientific critiques and debates, up to 20 000 characters; reviews, up to 10 000 characters, chronicles, up to 6 000 characters; abstract, up to 250 words; key words, up to 10 words.

The Editorial Board reserves the right to amend these categories in particular cases.

## Obligatory and Single Citing Style

Authors are obliged to cite and reference literature by *exclusively* using **Chicago Manuel of Style**.

For more details, go to: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)

- Citations are in text body. Last (family) name(s) and year of publishing are given in parentheses (no commas should be used between the author's name and the publishing year). If page number is given, it should be separated by a comma. For example: **(D'Andrade 1995)** or **(D'Andrade 1995, 37)**, or **(Strauss and Quinn 1997, 121-136)**, or **(Ковачевић и др. 2008, 25-9)**.
- Reference list is given at the end of the paper, and it is listed alphabetically with regard to authors' family names. If more than one bibliographical unit by the same author(s) and year of publication is cited, they should be additionally marked with alphabet letters.
- Footnotes at the bottom of the page should include less important details, additional explanations, remarks on used sources (such as research data, web pages, manuals etc.), but should not be regarded as a replacement for cited references. Citing an author in a footnote is done in the same manner as in the text body.

### **Citing in the Reference List**

#### **Books (monographs):**

If there are three or more authors, last name of the first author should be noted first, followed by names and surnames of remaining authors. When citing in running text, only the name of the first author is given, followed by *et al.* Following the book's title, one should state the place of publishing followed by the publisher's name separated by colon. In case there are several publishers, they should be separated by hyphens. If there is more than one place of publishing, one should write only the first city listed.

D'Andrade, Roy. 1995. *The Development of Cognitive Anthropology*. Cambridge: Cambridge University Press.

Strauss, Claudia and Naomi Quinn. 1997. *A Cognitive Theory of Cultural Meaning*. Cambridge: Cambridge University Press.

Ковачевић, Иван, Бојан Жикић и Иван Ђорђевић. 2008. *Страх и култура*. Београд: Српски генеалогски центар – Одељење за етнологију и антропологију Филозофског факултета.

#### **Editor of a book or a collection of papers:**

Bronner, Simon J. (ed.) 2005. *Manly Traditions. The Folk Roots of American Masculinities*. Bloomington: Indiana University Press.

Ribić, Vladimir (ur.) 2007. *Antropologija postsocijalizma*. Београд: Српски генеалогски центар – Одељење за етнологију и антропологију Филозофског факултета.

#### **Chapter or other part of a book or a collection of papers.**

Fine, Gary Alan. 2005. „In the Company of Men: Female Accomodation and the Folk Culture of Male Groups“. In *Manly Traditions. The Folk Roots of American Masculinities*, ed. Simon J. Bronner, 61-76. Bloomington: Indiana University Press.

Žikić, Bojan. 2007. „Ljudi (koji nisu sasvim) kao mi. Kulturna konceptualizacija pojma *privatnik* u Srbiji“. U *Antropologija postsocijalizma*, ur. Vladimir Ribić, 52-74. Beograd: Srpski genealoški centar – Odeljenje za etnologiju i antropologiju Filozofskog fakulteta.

### **Introduction, preface, foreword or similar parts of the book:**

In text – (Bronner 2005, xiii-xx)

Bronner, Simon J. 2005. Introduction to *Manly Traditions. The Folk Roots of American Masculinities*, ed. Simon J. Bronner, xi-xxv. Bloomington: Indiana University Press.

### **Article in a print journal:**

D’Andrade, Roy and Michael J. Egan. 1974. The Color of Emotion. *American Ethnologist* 1: 49-63.

Ковачевић, Иван. 2006. Транзициона легенда о добитницима. *Етноантрополошки проблеми* 1 (2) : 11-25.

### **Newspaper article**

Newspaper article may be cited in running text („As Niederkorn noted in a *New York Times* article on June 20, 2002...“) instead of in a note or an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations:

Niederkorn, William S. 2002. A scholar recants on his “Shakespeare” discovery. *New York Times*, June 20.

Večernje novosti. 2007. Godine bez traga. *Večernje novosti* 25. jun.

### **Book review:**

Radović, Srđan. 2009. Kontinuirano istraživanje zajednice Srba u Mađarskoj. Prikaz knjige *(Ni) ovde (ni) tamo: Etnički identitet Srba u Mađarskoj na kraju XX veka* Mladene Prelić. *Antropologija* 7:161-2.

### **Thesis or dissertation:**

Denby, P. 1981. *The Self Discovered: The Car in American Folklore and Literature*. PhD diss. Indiana University.

Milenković, Miloš. 2006. *Teorija etnografije u savremenoj antropologiji (1982-2002)*. Doktorska disertacija. Univerzitet u Beogradu – Filozofski fakultet.

### **Web site:**

Web sites are cited in running text or in a footnote, and they are commonly omitted from a reference list. If the author wants to list a web page in the reference list, he/she should do it in this manner:

Howard, Clark. 2001. *The True Story of Charyl Chessman*. Available at:

[www.crimelibrary.com/classics3/chessman/index.htm](http://www.crimelibrary.com/classics3/chessman/index.htm)

*Zakon o nacionalizaciji najamnih zgrada i građevinskog zemljišta*. "Službeni list FNRJ" br. 52/58. Available at: [www.informator.co.yu/informator/tekstovi/privatizacija\\_102.htm – 23k](http://www.informator.co.yu/informator/tekstovi/privatizacija_102.htm-23k)

**Item in online database:**

Journal articles published in online databases should be cited as other references.

In text – (Cambridge Dictionary Online)

In reference list – Cambridge Dictionary Online.

Available at: <http://dictionary.cambridge.org>

In text – (ProQuest Information and Learning)

In reference list – ProQuest Information and Learning. "Interdisciplinary – Dissertations & Theses". Available at: <http://proquest.umi.com/login/user>